# NUGM 2024

# USERS AND PRINTING

Bud Brown, Epicor Software



# USERS AND PRINTERS

- Controlling where functions print
- Different printing
  - Remote (network) printers
  - Auxiliary printing
  - Fax printing
  - Dynamic Printing
  - WEB Printing
  - PDF Converter
  - Supported Printers
- Garbage printer Jobs printed here are auto-deleted

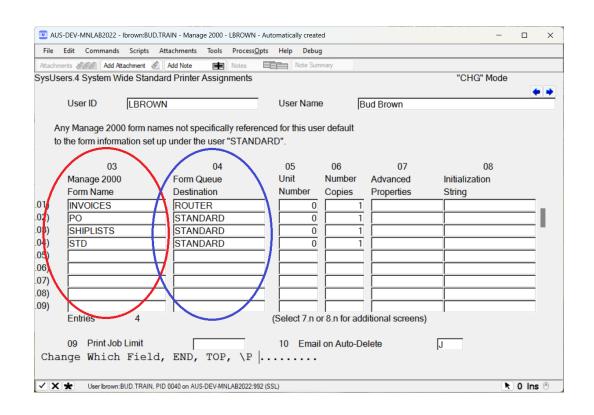


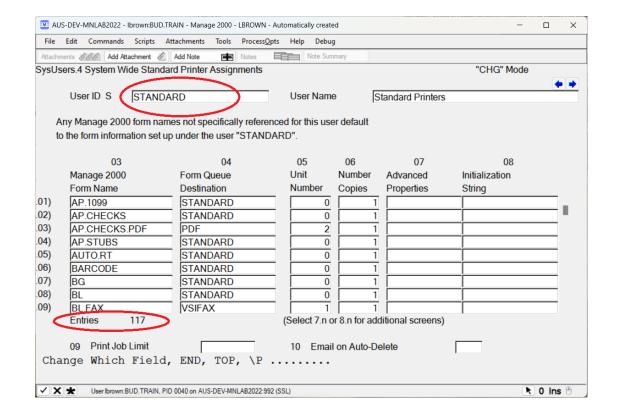
# CONTROLLING WHERE FUNCTIONS PRINT

- SYS.USERS screen 4 controls where users print
  - Form Name = Function
  - Form Queue = Printer
- STANDARD user
  - Backup if any Form Name is not setup under User
- STD Form Name controls where all reports print
- Advanced Properties allows for extra settings
- Auto Delete days for old jobs on hold
- See handout 1 for Spreadsheet for which Form Name = Function
  - Most are self explanatory, like PO for Purchase Order, SO for Sales Order, INVOICES for Invoices, Shiplists for Shiplists
  - Some exceptions like BARCODE is for Picklists and Packets



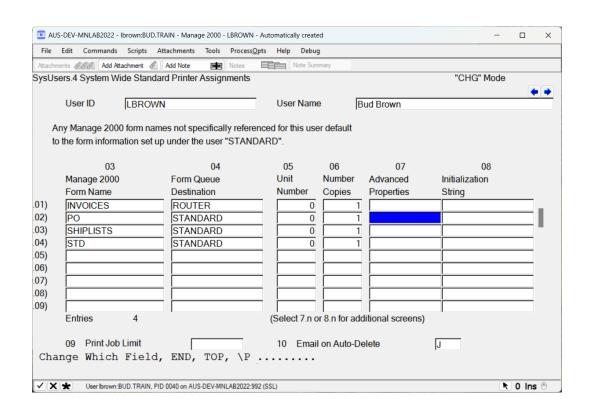
# FORM NAME AND FORM QUEUE

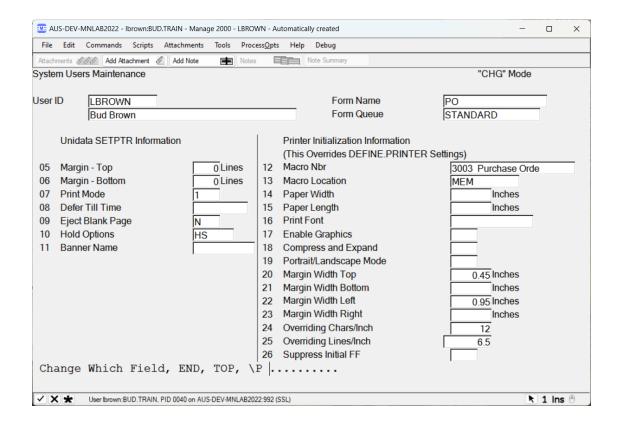






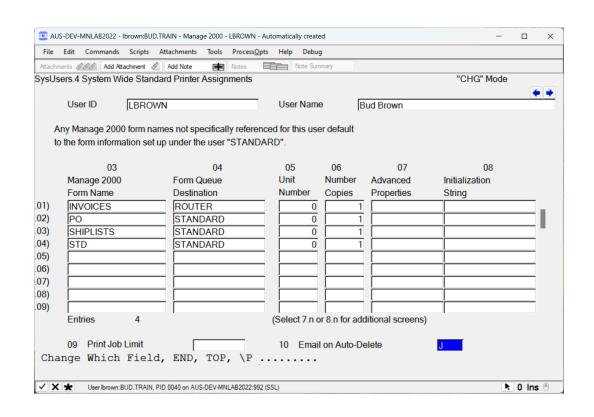
# ADVANCED PROPERTIES FOR EXTRA SETTINGS

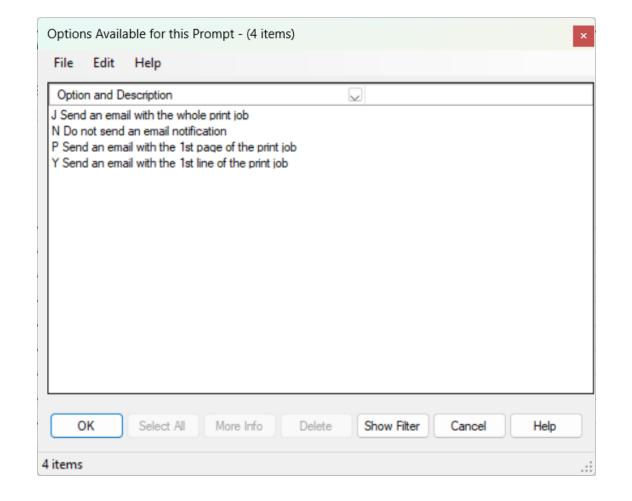






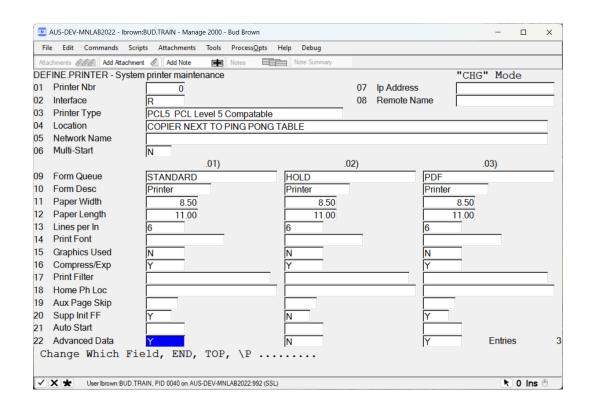
# SETTING AUTO DELETE FOR OLD PRINT JOBS ON HOLD

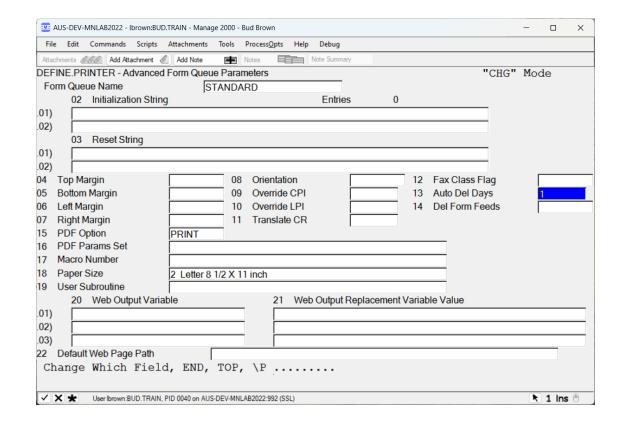






# DEFINE.PRINTER IS FOR SETTING UP THE PRINTER



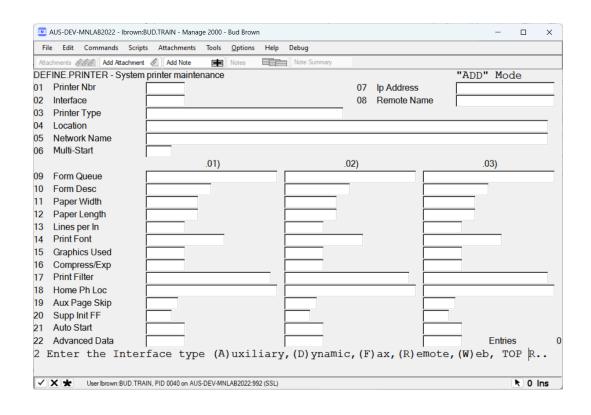


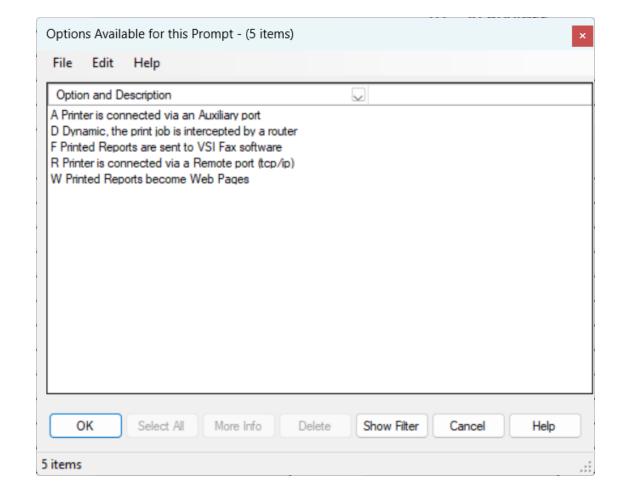
## DIFFERENT KINDS OF PRINTERS - SETUP IN DEFINE.PRINTER

- Remote Printers Used for Network Printers
- Auxiliary Printers Used for Printers connected to a user's computer
  - USB Printers
  - Home Printers
  - Trade Show Printers
  - Supports Laserjet Macros on M2K 8.0 and above
- Fax Printers
  - Used with Vsifax
  - Faxing and emailing Forms our of M2K
  - See Handout 2 for instructions to fax or email any M2K Forms
- Dynamic Printers
  - Allows on the fly Printing to a File, Email, PDF, Printer or just Display
  - See Handout 3 Dynamic Printing



# SETTING UP A PRINTER







# SETTING UP A PRINTER

AUS-DEV-MNLAB2022 - Ibrown:BUD.TRAIN - Manage 2000 - Bud Brown			_		×
File Edit Commands Scripts Attachments Tools Process <u>O</u> pts Help Debug					
Attachments Add Attachment Add Note  Notes Note Summary					
DEFINE.PRINTER - System printer maintenance			"CHG" M	lode	
01 Printer Nbr 0	07	lp Address	10.200.60.2	20	
02 Interface R	. 08	Remote Name			
03 Printer Type PCL5 PCL Level 5 Compatable					
04 Location COPIER NEXT TO PING PONG TABLE					
05 Network Name					
06 Multi-Start N					
.01)	.02)		.03)		
09 Form Queue STANDARD HOLD		PDF			
10 Form Desc Printer Printer		Printer	r		
11 Paper Width 8.50 8.50			8.50		
12 Paper Length 11.00 11.00			11.00		
13 Lines per ln 6		6			
14 Print Font					
15 Graphics Used N		N			
16 Compress/Exp Y		Y			
17 Print Filter					
18 Home Ph Loc			_		
19 Aux Page Skip					
20 Supp Init FF Y N		Υ	<u> </u>		
21 Auto Start					
22 Advanced Data Y		Υ	En	tries	3
Change Which Field, END, TOP, \P					
User Ibrown:BUD.TRAIN, PID 0040 on AUS-DEV-MNLAB2022:992 (SSL)				<b>№</b> 0 In	s 🖰

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File Edit Commands Scripts Attachments Tools Process <u>O</u> pts Help Debug				
Attachments & Add Attachment & Add Note Notes Notes				
DEFINE.PRINTER - Advanced Form Queue Parameters	"CHG"	Mode	:	
Form Queue Name STANDARD				
02 Initialization String Entries 0				
.01)				
.02)				
03 Reset String				
.01)				
.02)				
04 Top Margin 08 Orientation 12 Fax Class F	lag			
05 Bottom Margin 09 Override CPI 13 Auto Del Da	iys	1		
06 Left Margin 10 Override LPI 14 Del Form Fo	eds			
07 Right Margin 11 Translate CR				
15 PDF Option PRINT				
16 PDF Params Set				
17 Macro Number				
18 Paper Size 2 Letter 8 1/2 X 11 inch				
19 User Subroutine				
20 Web Output Variable 21 Web Output Replacement Variable Value				
.01)				
.02)				
.03)				
22 Default Web Page Path				
Change Which Field, END, TOP, \P				
✓ X ★ User Ibrown: BUD TRAIN, PID 0040 on AUS-DEV-MNLAB2022-992 (SSL)		<b>k</b> 1	Ins	A

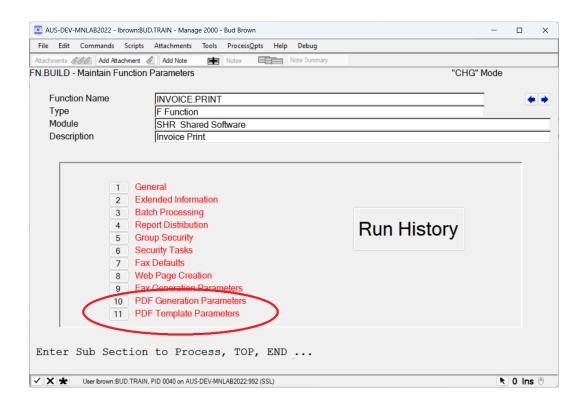


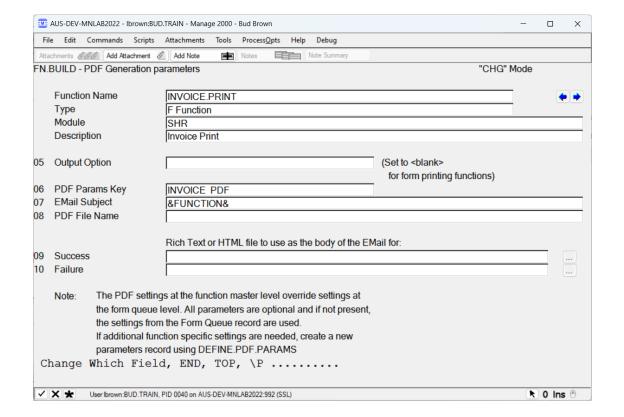
# PDF CONVERTER - NEW IN M2K 8.1

- Allows automatic PDF generation of any print jobs
- PDF Files can be stored in any local or network folder by Function
- PDF Files can be emailed to a static email address or user by Function
- PDF Files can be attached to any record in any file
  - If PO printed, the PDF can be attached to the PO, same for Sales Orders, Invoices, Shiplists, Work Orders etc
  - PDF attachment can be visible and opened in the M2K Web Pages
  - See Handout 4 Setting up attachments for Web pages
- PDF files can have Logo and Overlay with additional one-time \$125 purchase
  - Purchase VeryPDF online
  - Free version does not support logos or Overlays

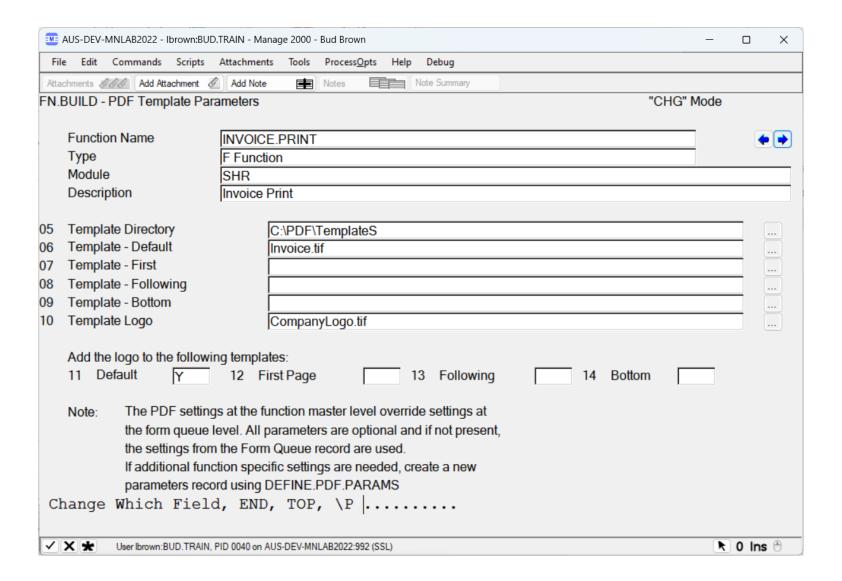


## PDF FILES CAN BE GENERATED FOR ANY FUNCTION VIA FN.BUILD



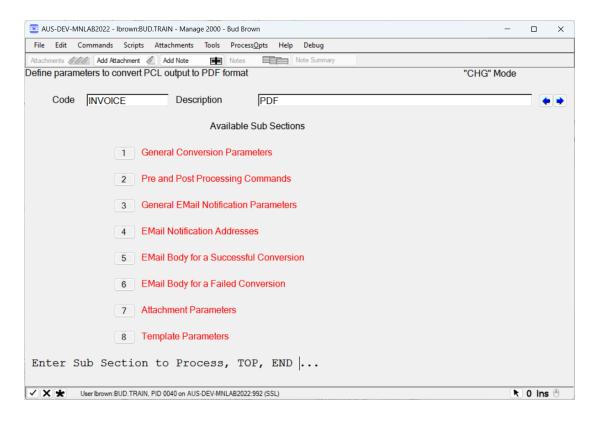


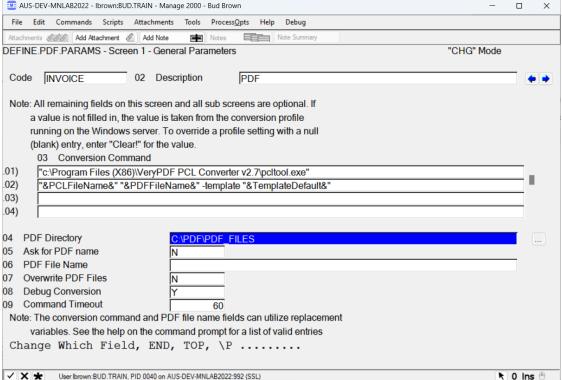
#### PDF FILES CAN BE GENERATED FOR ANY FUNCTION VIA FN.BUILD



#### PDF FILES CAN BE STORED IN ANY LOCAL OR NETWORK FOLDER

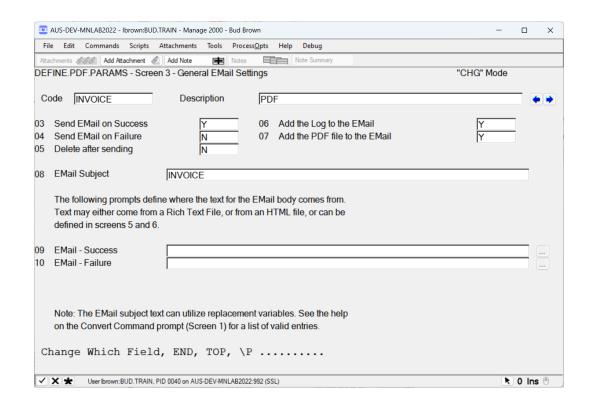
Set it up in DEFINE.PDF.PARAMS

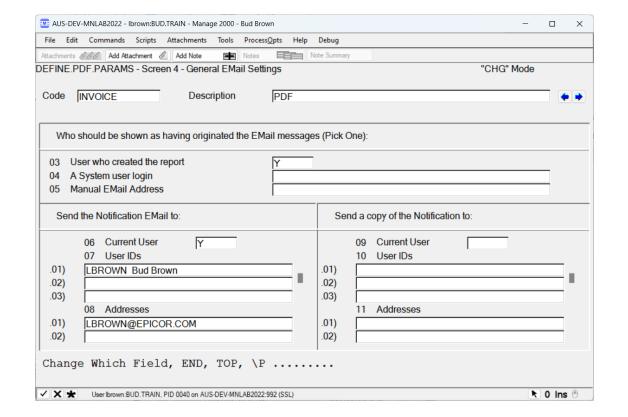






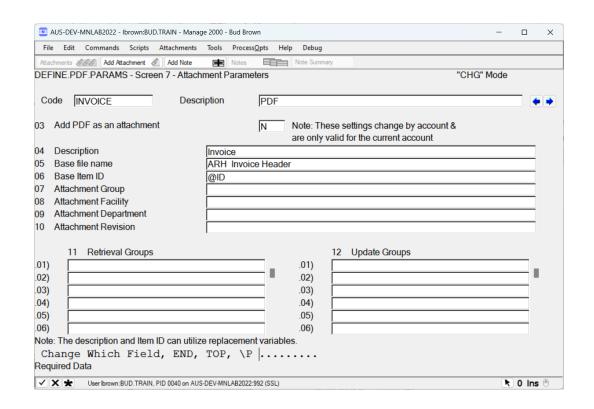
#### PDF FILES CAN BE EMAILED TO A STATIC EMAIL ADDRESS OR USER BY FUNCTION

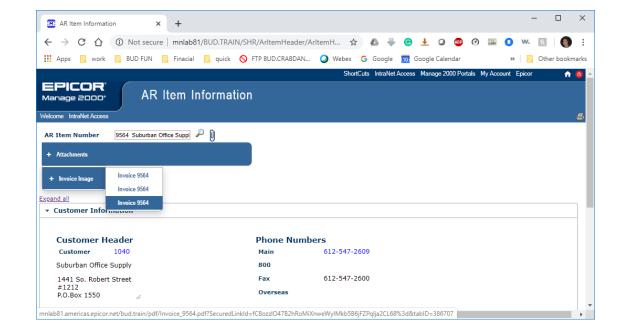






#### PDF FILES CAN BE ATTACHED TO ANY RECORD IN ANY FILE







# SUPPORTED PRINTERS

- Dot Matrix printers
  - Okidata
  - Epson
  - IBM Proprinter
- Laserjet Printers
  - Not Deskjet or Officejet
  - Must speak PCL5 or higher
  - Barcode Font Code 3 of 9 (code 39) optional
  - See Handout 5 Recommendation for Laserjet printers

# GARBAGE PRINTER CREATION

- Jobs printed here will just auto-delete
  - Useful for automated tasks like EDI that can be set to run every 5 minutes
    - EDI will create a report even if there is nothing to process
    - Set the EDI report to print to this JUNK printer and the jobs will just disappear.
- See Handout 6 Garbage Printer Creation



# NUGM 2024 THANK YOU

Bud Brown – Epicor Software

